PROCESO DE LICENCIAMIENTO EN SEGURIDAD Y SALUD EN EL TRABAJO

REGISTRO ACTIVIDADES DIARIAS - 2025

| ACTIVIDADES | ENERO | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| Validar PN web MSPS | | 20 | 18 | | | | 25 | 25 | 25 | 30 | | | 13 | 15 | 15 | 12 | 10 | | | 12 | 8 | 15 | 12 | 8 | | | 8 | | | |
| Validar PJ web MSPS | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Subsanar web MSPS | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Elaborar LSST y actos ad/tivos | | 5 | | | | | | | 2 | | | | 6 | 3 | 13 | 1 | 16 | | | 7 | 1 | | 1 | | | | | | | |
| Notificar LSST y actos administrativos | | | | | | | | | | | | | 9 | 2 | 5 | 11 | 21 | | | 7 | 10 | | 13 | 68 | | | 85 | | | |
| Apoyo rts PQRS | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Apoyo rts Correos | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Apoyo rts Recursos (actos administrativos) | | | | | | | 2 | | | | | | | | | | | | | | | | | | | 3 | | | | |
| Solicitar verificación de títulos correo a universidades | | 2 | 2 | | | | 4 | | 3 | | | | 9 | 3 | 2 | 7 | 8 | | | 3 | 3 | 2 | 5 | | | | 2 | | | |
| Atención Telefónica -ext 9731 | | | 2 | | | | | | 1 | 1 | | | | 1 | | | | | | | 2 | 3 | 3 | 3 | | | 2 | | | |
| Contacto telefónico con usuarios | | | | | | | | | | | | | | | | | | | | | | 2 | | | | | | | | |
| Apoyo elaboración documentos LSST (Apostilla) | | | | | | | | | | | | | | | | | | | | | | | | 1 | | | | | | |
| Capacitación(Induccion en validacion MSPS) | | | | | | | 1 | 1 | | | | | | | | | | | | | | | 1 | 1 | | | | | | |
| Reunión | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |